

**OFFICE OF THE WASHINGTON STATE
LIQUOR CONTROL BOARD MEETING**

October 5, 2004

The regular meeting of the Washington State Liquor Control Board was called to order at 10:00 a.m., on Tuesday, October 5, 2004 in the Board conference room, 3000 Pacific Avenue S.E., Olympia, Washington, by Chairman Merritt Long. Board Member Ing and Board Member Roger Hoen were present. Tony Kim, Administrative Assistant to the Board summarized the minutes.

Policy, Legislative and Media Relations Division: 10:00 – 10:15 A.M.

Staff Present: Pat Kohler, Administrative Director; Bob Burdick, Communications Director; Rick Garza, Deputy Administrative Director; Lorraine Lee, Licensing & Regulation division Director; Teresa Berntsen, Rule Coordinator

Topic Discussed:

Ms. Berntsen updated the proposed rule making priority schedule. The following is a schedule of rule making activities for the next quarter.

COMPLETED RULES

The following rules have been completed since the last update on June 22, 2004:

Rules	Effective Date
Cleanup of General Requirements for Licensee Rules	August 21, 2004
Mandatory alcohol server training	September 25, 2004
Price postings--changes to implement SB 6737	October 18, 2004
Certificate of Approval License--changes to implement SB 6655	January 1, 2005 (to coincide with effective date of bill)

RULES IN REVIEW PROCESS

The following rules that are currently being worked on or will be worked on during the period October through December 2004:

Rule Making Topic	Stage of Rule Making		
	101	102	103
<p>Special occasion licenses</p> <p>Creating rules to clarify guidelines for special occasion licenses and outlining application process.</p>		<p>x</p> <p>public hearing</p> <p>October 6</p>	
<p>Payment of state beer and wine taxes</p> <p>Changes to implement Certificate of Approval legislation and other cleanup.</p>		<p>x</p> <p>public hearing</p> <p>October 6</p>	
<p>Cleanup of hearings/model rules of procedure rules</p> <p>General cleanup of rules that outline what happens in an administrative hearing and other rules that implement the Administrative Procedure Act.</p>	x		
<p>How to get a liquor license</p> <p>Consolidation of rules about how to get a liquor license/permit, and putting policies into rule form.</p>	x		
<p>Label approval</p> <p>Process and guidelines for approval of beer and wine labels, and guidelines for spirit labels.</p>	x		
<p>Restaurant rules</p> <p>Consolidation of rules/placing policies into rules that effect restaurants (what's a dining room vs. a lounge, barriers, 10 p.m. Interim Policy, etc.).</p>	<p>x</p> <p>Economic Impact study being conducted</p>		
<p>Contested liquor license applications and renewals</p> <p>Cleanup of chapter of rules that outline how persons and entities can object to an application or a renewal, and what happens if they do.</p>	x		

Rule Making Topic	Stage of Rule Making		
	101	102	103
Advertising Rules about alcohol advertising and promotions by manufacturers, distributors, and retailers (related to Tied house and public safety).	x		
Requirements for non-retail liquor licenses requirements for non-retail licensees (such as breweries, wineries, and distributors).	x		

Retail Services Division: 10:15 – 10:30 A.M.

Staff Present: Pat Kohler, Administrative Director; Bob Burdick, Communications Director; Rick Garza, Deputy Administrative Director; Earl Hill, District Manager

Topic Discussed:

Mr. Hill recommended the appointment of Scott Hughes as the new Contract Liquor Store Manager for the Ridgefield Contract Liquor Store (CLS) #584, effective November 1, 2004. Mr. Hill shared that 5 applicants were interviewed by a panel and after the interviews were conducted, the panel selected Scott Hughes. After some discussion the Board asked him to bring his request to the October 6th board meeting for official approval.

The meeting was adjourned at 10:15 A.M.