

## **OFFICE OF THE WASHINGTON STATE LIQUOR CONTROL BOARD MEETING**

***August 17, 2004***

The regular meeting of the Washington State Liquor Control Board was called to order at 10:00 a.m., on Tuesday, August 17, 2004 in the Board conference room, 3000 Pacific Avenue S.E., Olympia, Washington, by Chairman Merritt Long. Board Member Vera Ing and Board Member Roger Hoen were present. Tony Kim, Administrative Assistant to the Board summarized the minutes.

### **Policy, Legislative and Media Relations Division: 10:00 – 10:30 A.M.**

Staff Present: Wanda Carver, District Manager; Linda Bremer, ITS Division Director

#### **Topic Discussed:**

Ms. Bremer and Ms. Carver updated on the Merchandising Business System (MBS) status phase 1 (new equipment, existing functionality).

- 5 Stores deployed by July 2004
- Deployment Vendor – Kickoff onsite July 29-30
- 2 stores in Olympia the week of August 9; 2 stores in eastern WA the week of August 16
- Deployment schedule proposal due August 17 – still to be validated by Retail
- Retail implementation strategies Update via Retail Services Update; Meet with DM's on their role; Send deployment packets stores; Develop training plan and approach; Consolidating all items into one implementation plan
- Feedback from stores System more stable; credit cards slightly faster to process; it's enough like the existing system that training is smooth
- Risk mitigation Retail Division's Implementation Plan; Strong involvement by DM's; Training of store managers; Retail Division's Communication Plan

**The meeting was adjourned at 10:30 A.M.**