

**OFFICE OF THE WASHINGTON STATE  
LIQUOR CONTROL BOARD MEETING**

**August 3, 2004**

The regular meeting of the Washington State Liquor Control Board was called to order at 10:00 a.m., on Tuesday, August 3, 2004 in the Board conference room, 3000 Pacific Avenue S.E., Olympia, Washington, by Chairman Merritt Long. Board Member Vera Ing and Board Member Roger Hoen were present. Tony Kim, Administrative Assistant to the Board summarized the minutes.

**Policy, Legislative and Media Relations Division: 10:00 – 10:20 A.M.**

Staff Present: Pat Kohler, Administrative Director; Rex Prout, Assistant Chief; Lorraine Lee, Licensing Director; Teresa Berntsen, Rules Coordinator

**Topic Discussed:**

Ms. Lee recommended the Board proceed with a Small Business Economic Impact Statement study on proposed revised rules regarding requirements for on-premises liquor licensees.

Rule making is needed to

- Place policies into rule form or delete policies.
- Clarify existing rules that are causing confusion.
- Change existing practices that staff believe are not in the best interest of public health and safety.

After some discussion, the Board asked Ms. Berntsen to bring this item to the August 4<sup>th</sup> Board Meeting for official approval to proceed.

**Policy, Legislative and Media Relations Division: 10:20 – 10:30 A.M.**

Staff Present: Kathy Payne, Tax Accountant; Teresa Berntsen, Rules Coordinator

**Topic Discussed:**

Ms. Berntsen recommended the Board proceed with proposed rule making to revise several rules in chapter 314-19 WAC, which outlines the requirements for paying WA State beer and wine taxes. After some discussion, the Board asked

her to bring this item to the August 4<sup>th</sup> Board Meeting for official approval to proceed.

**Policy, Legislative and Media Relations Division: 10:30 – 10:40 A.M.**

Staff Present: Karen McCall, Off-Premises Licensing Manger; Teresa Berntsen, Rules Coordinator

**Topic Discussed:**

Ms. Berntsen recommended the Board proceed with rule making regarding proposed new rules on special occasion licenses. The new proposed three rules are:

- WAC 314-05-020, what is a special occasion license? Rule to explain what a special occasion license is, fees, and basic qualifications.
- WAC 314-05-025, application process for a special occasion licenses. Rule to explain application process.
- WAC 314-05-030, guidelines for special occasion license events. Rule to explain guidelines for special occasion events.

After some discussion, the Board asked her to bring this item to the August 4<sup>th</sup> Board Meeting for official approval.

**The meeting was adjourned at 10:40 A.M.**