

OFFICE OF THE WASHINGTON STATE LIQUOR CONTROL BOARD MEETING

May 4, 2004

The regular meeting of the Washington State Liquor Control Board was called to order at 10:00 a.m., on Tuesday, May 4, 2004 in the Board conference room, 3000 Pacific Avenue S.E., Olympia, Washington, by Chairman Merritt Long. Board Member Vera Ing and Board Member Roger Hoen were present. Tony Kim, Administrative Assistant to the Board summarized the minutes.

Financial Division: 10:00 – 10:15 A.M.

Staff Present: Pat Kohler, Administrative Director; Jay Field, Contracts Manager

Topic Discussed:

Description of issue: There has been a substantial and sustained increase in fuel costs to motor carriers serving the LCB, and they have asked that a fuel surcharge be allowed.

Recommendations: Mr. Field recommended that the Board approve the following: Vendors carrying product for the LCB from the DC to the stores be allowed to apply a fuel surcharge to their invoices to adjust for abnormally high fuel costs, the fuel surcharge be applied only against the freight (mileage and weight) portion of their bill, and the surcharge to be equal to 5% of those charges, and the fuel surcharge be eliminated in the event the average fuel price reverts to levels that existed prior to March 2004.

After some discussion, the Board asked him to come to the May 5th board meeting for official approval.

The meeting was adjourned at 10:15 a.m.