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| logo | Licensing and Regulation  1025 Union Ave SE  PO Box 43098  Olympia WA 98504-3098  Phone – (360) 664-1600  Fax – (360) 753-2710  [www.lcb.wa.gov](http://www.lcb.wa.gov) |  |
|  |  | License Number |
|  |  |  |
|  |  | Trade Name |
|  |  |  |
|  |  | UBI Number |

**SPIRITS RETAILER ACKNOWLEDGMENT**

I understand that in order to obtain and maintain a Spirits Retailer License, I must meet the following requirements (as outlined in WAC [314-02-107](https://apps.leg.wa.gov/wac/default.aspx?cite=314-02-107)):

1. **The premises must be at least 10,000 square feet of fully enclosed retail space within a single structure, including store rooms and other interior auxiliary areas. This doesn’t include any areas encumbered by a lease or rental agreement (floor plans 1/8 inch to one foot scale may be required by the board).** *This requirement doesn’t apply to former contract or state liquor stores.*
2. **I must maintain a security plan which addresses:**

* Inventory management.
* Employee training and supervision.
* Physical security of spirits product with respect to preventing sales to underage or inebriated persons and theft of product.

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|  |
| Print Name |

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| Signature |  | Date |