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| 2015-logo-color-600w | Licensing & Regulation  1025 Union Ave SE  PO Box 43098  Olympia, WA 98504-3098  Phone: 360-664-1600  Fax: 360-753-2710  [www.lcb.wa.gov](http://www.lcb.wa.gov) |  |
| **License Number** |
|  |
| **Trade Name** |
|  |
| **UBI Number** |

**Kitchen Rental Acknowledgment**

I understand and agree to follow the requirements below when renting out my kitchen space to a food business for the purpose of food preparation and cooking:

* All alcohol on the premises must be secured (in a locked compartment) or removed during the hours the renter is using the kitchen. If alcohol is removed, the licensee must inform their local LCB Liquor Enforcement Officer.
* A standard operating contract must be maintained that excludes any profit sharing with the renter.
* The renter does not have ownership in any liquor-licensed business.
* The renter must take the final food product out of the liquor-licensed location and may not serve customers at the liquor-licensed location.
* The renter may only cook and prepare food when the liquor-licensed location is closed for public service.

I certify by my signature below that I currently meet and will continue to maintain the above requirements as long as I rent out the kitchen space of my liquor-licensed premise.

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| Print Name | \* |
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| Signature | (\*If you are printing this form select your title: Corporate President, Corporate Vice President, Corporate Secretary, Corporate Treasurer, Corporate Shareholder, LLC Member/Manager, Sole Proprietor, Partner or Spouse.) |
|  |  |
| Date |  |