



## **Board Caucus Meeting**

Tuesday, November 5, 2024, 10:00 am

**This meeting was held in a hybrid environment**

## **Meeting Minutes**

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### **CAUCUS ATTENDEES**

Chair David Postman  
Member Ollie Garrett  
Member Jim Vollendroff  
Gretchen Frost, Executive Assistant

### **GUESTS**

Justin Nordhorn, Policy and External Affairs Director  
Cassidy West, Policy and Rules Manager  
Daniel Jacobs, Policy and Rules Coordinator  
Jeff Kildahl, Policy and Rules Coordinator  
Denise Laflamme, Policy, and Rules Coordinator

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*At 10:00 am, Gretchen Frost announced that the meeting lobbies were open, and the recording had begun.*

*At 10:00 am, Chair Postman convened the meeting.*

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### **POLICY AND RULES TEAM UPDATES AND BOARD MEETING PREP/RULEMAKING UPDATES**

#### **General Updates – Cassidy West**

Cassidy West informed the Board of four petitions, and the Board was then presented with timeline items.

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#### **Board Approval of CR 103 Gender Neutral Terminology – Jeff Kildahl**

Jeff Kildahl presented a preview of a CR103 Notice of Permanent Rule Making to file permanent rule updates to several sections of Title 314 WAC, with the purpose of updating the rules to replace gender-specific language with gender-neutral language.

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#### **Rules Petition Review and Consideration Requesting to add an alcohol warning to bottles of alcohol warning of increased health risks – Daniel Jacobs**

Daniel Jacobs previewed the response on a petition for rulemaking that requested a rule requiring warning labels on all bottles of alcohol sold in Washington State.

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**BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS**

No reports.

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Meeting adjourned at 10:16 am

Minutes approved this 4th day of December, 2024



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Jim Vollendroff  
Board Member



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Ollie Garrett  
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

**LCB Mission** - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.