



Board Caucus Meeting

Tuesday, November 9, 2021, 10:00am
This meeting was held via web conference

Meeting Minutes

CAUCUS ATTENDEES

Chair David Postman
Member Ollie Garrett
Member Russ Hauge
Dustin Dickson, Executive Assistant

GUESTS

Kathy Hoffman, Policy and Rules Manager
Jeff Kildahl, Policy and Rules Coordinator
Robert DeSpain, Policy and Rules Coordinator

AGENDA AMENDMENT

Chair Postman announced the "Review of Tribal Notification Process" agenda item would be postponed until next week.

APPROVAL OF MEETING MINUTES

MOTION: Member Hauge moved to approve the November 2, 2021, Board caucus minutes

SECOND: Member Garrett seconded.

ACTION: Chair Postman approved the motion.

BOARD MEETING PREP AND RULES UPDATE

Kathy Hoffman informed that the rules updates would be provided on a monthly basis rather than a bi-weekly basis going forward. She reminded that there many more opportunities for stakeholders and interested parties to find information, highlighting the updated web site.

Kathy provided a brief alcohol related rulemaking update, including:

- Implementation of House Bill (HB) 1480 – Related to COVID-19 Alcohol Allowances
 - Public hearing scheduled for tomorrow
 - No written comments received to date
 - Dustin confirmed that one person had registered to testify
- Axe Throwing in Liquor Licensed Establishments
 - Internal work continues, preparing to schedule a virtual "listen and learn" session

Kathy went on to provide a cannabis related rulemaking update, including:

- Quality Control
 - CR 102 tentatively scheduled for December 8, 2021
 - Draft of the Small Business Economic Impact Statement received from our contractor Friday
 - Reviewed yesterday, preparing feedback
- THC Compound Evaluation
 - No comments received on the CR 102 to date
- Social Equity in Cannabis
 - CR 101 filed, no comments received
 - Rules team determining areas of focus

Ollie asked if anyone from the Rules Team was listening to the Social Equity in Cannabis Task Force (SECTF) calls to hear about what may be requested of the LCB in the future. Kathy confirmed that the majority of the internal workgroup listen to the SECTF meetings. She added that some staff new to the work also have gone back to listen to previous SECTF meetings.

Kathy shared that Jeff and Robert would be working jointly on a rule project allowing for electronic documents. She highlighted that Board staff had made the request as a part of developing their own workflows.

Kathy concluded her update and asked if there were any questions.

David appreciated that the electronic document rules project was moving forward and urged that it not be delayed. Kathy agreed.

David asked what kind of engagement had been sought out in regards to HB 1480 with local governments or organizations. Kathy felt that the work on the temporary alcohol allowances were the impetus for HB 1480, and that as a part of the policy work she had reached out to the Association of Washington Cities (AWC) especially with some of the more controversial considerations. She indicated there was not any negative feedback or concern, but rather she received questions on how to help support small businesses during the pandemic. Kathy underscored that Becky and her team did a lot of work with local governments on things like outdoor seating options. She recalled that Licensing had reached out to about 19 large municipalities for feedback.

Robert informed that in the time between the CR 101 and CR 102 filings there was a lot of feedback received. He added that the agency also held two “listen and learn” sessions in effort to draft the CR 102. Robert said his hope was that most of the questions were answered before the CR 102 was filed and didn’t anticipate much additional feedback on the CR 102 draft language. David recalled the initial feedback and underscored the CR 102 draft language was mindful of everything received and thanked everyone for their input.

Kathy moved the conversation to Board meeting prep and reviewed:

- Public Hearing on HB 1480
- Two Policy Rescissions
 - 01-07 – Determining adequately served areas
 - Codified in RCW 66.24.600 – policy is no longer needed
 - 11-2019 – Laboratory Certification and Accreditation Requirements
 - Will be replaced by a policy statement

Kathy reminded that Board Interim Policy (BIP) 11-2019 was put in place to address the method in which certified labs paid fees. She said that originally, Columbia Basin College (CBC) and the LCB entered in an interagency agreement for performance of third party validation of certified labs, adding that that work had always been done by RJ Lee as a subcontractor to CBC. Kathy reminded that the policy allowed for certified labs to pay RJ Lee or the LCB, removing CBC as the intermediary. She noted that the policy statement would replace the BIP immediately upon rescission, so the BIP was no longer needed.

David thanked Kathy for the update.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

Ollie asked if the Executive Management Team (EMT) was meeting tomorrow. David confirmed, adding that he was aware Ollie would be attending the SECTF meeting during that time. Ollie added that Becky would also be participating in the SECTF meeting tomorrow and would miss EMT.

David thanked everyone for their participation and adjourned the meeting.

Meeting adjourned at 10:17am.

Minutes approved this 16th day of November, 2021.



David Postman
Board Chair



Ollie Garrett
Board Member



Russ Hauge
Board Member

Minutes Prepared by: Dustin Dickson, Executive Assistant to the Board