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Olympia, WA 98504-3085

(360) 664-1600

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| **For Office Use Only** | |
| Date rec’d |  |
| Rec’d by |  |

**CCRS System Access Application**

**This application is required to obtain approved access to the Washington State Liquor and Cannabis Board’s Cannabis Central Reporting System (CCRS).**

This application outlines the information and material required for integrators to obtain access to the CCRS system. Once completed, please return application and all materials to [Examiner@lcb.wa.gov](mailto:Examiner@lcb.wa.gov).

Materials required prior to approval for access to CCRS test environment for development purposes:

Integrator contact information

Statement of developmental purpose

Materials required prior to approval for access to CCRS:

Integrator contact information

Statement of services offered

Complete list of your LCB licensee clientele under contract

Blank template of your contract terms and agreements

**Integrator contact information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Trade Name**  Click or tap here to enter text. | | **UBI**  Click or tap here to enter text. | |
| **Business URL**  Click or tap here to enter text. | | **Business Phone**  Click or tap here to enter text. | |
| Primary Point of Contact | | | |
| First Name  Click or tap here to enter text. | Last Name  Click or tap here to enter text. | Email  Click or tap here to enter text. | Phone  Click or tap here to enter text. |
| Secondary Point of Contact (Optional) | | | |
| First Name  Click or tap here to enter text. | Last Name  Click or tap here to enter text. | Email  Click or tap here to enter text. | Phone  Click or tap here to enter text. |
| CCRS Admin.1 Email - may be same as point of contact | | Click or tap here to enter text. | |
| CCRS Admin.2 Email - may be same as point of contact | | Click or tap here to enter text. | |

**Statement of services offered**

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| --- |
| Click or tap here to enter text. |

**LCB licensee clientele**

|  |  |  |  |
| --- | --- | --- | --- |
| Name  Click or tap here to enter text. | License #  Click or tap here to enter text. | Name  Click or tap here to enter text. | License #  Click or tap here to enter text. |
| Name  Click or tap here to enter text. | License #  Click or tap here to enter text. | Name  Click or tap here to enter text. | License #  Click or tap here to enter text. |
| Name  Click or tap here to enter text. | License #  Click or tap here to enter text. | Name  Click or tap here to enter text. | License #  Click or tap here to enter text. |
| Name  Click or tap here to enter text. | License #  Click or tap here to enter text. | Name  Click or tap here to enter text. | License #  Click or tap here to enter text. |
| Name  Click or tap here to enter text. | License #  Click or tap here to enter text. | Name  Click or tap here to enter text. | License #  Click or tap here to enter text. |
| Name  Click or tap here to enter text. | License #  Click or tap here to enter text. | Name  Click or tap here to enter text. | License #  Click or tap here to enter text. |
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| Name  Click or tap here to enter text. | License #  Click or tap here to enter text. | Name  Click or tap here to enter text. | License #  Click or tap here to enter text. |
| Name  Click or tap here to enter text. | License #  Click or tap here to enter text. | Name  Click or tap here to enter text. | License #  Click or tap here to enter text. |

NOTE: For additional licensees, please attach a separate page, ensuring the content is accurate and complete.

I understand the following:

The files uploaded to CCRS must contain the required data as specified in the

CCRS Data Model File Specification Manual

The data uploaded to CCRS must be accurately reflect the data submitted to you by your clients

Access to CCRS is a privilege according to the business need for reporting on behalf of a licensee

Access to CCRS is a privilege which may be removed if conditions warrant such, including but not limited to the following:

Failure to upload any data to CCRS on behalf of a licensee

Failure to report accurate information to CCRS

Failure to maintain accurate information in CCRS

As a third party integrator we may only upload information for licensees who have granted our business entity reporting permissions

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| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Signature | Title | Date |
| Click or tap here to enter text. |  |  |
| Please print name |  |  |