



Board Caucus Meeting

Tuesday, September 17, 2024, 10:00 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair David Postman
Member Ollie Garrett
Member Jim Vollendroff
Gretchen Frost, Executive Assistant

GUESTS

Will Lukela, Agency Director
Chandra Wax, Director of Enforcement and Education

At 10:00 am, Gretchen Frost announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Postman convened the meeting and announced that he was expanding the Board Member and Executive Assistant Reports agenda item to include a discussion about an issue having to do with a speaker that the agency cancelled.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

Director Lukela summarized that a speaker for an agency training event was cancelled, and staff is working to put a process into place to select and vet potential speakers prior to contracting with them.

Director Wax explained the process of how her team selected the speakers for the event and answered questions from the Board.

ADJOURN

Meeting adjourned at 10:38 am.

Minutes approved this 8th day of October 2025

Jim Vollendroff
Board Chair

Ollie Garrett
Board Member

Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.