



Board Caucus Meeting

Tuesday, March 11, 2025, 10:00 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair Jim Vollendroff
Member Ollie Garrett
Member Pete Holmes
Gretchen Frost, Executive Assistant

GUESTS

Marc Webster, Director of Legislative Relations
Justin Nordhorn, Policy and External Affairs Director
Kevin Walder, Policy and Rules Manager
Jeff Kildahl, Policy and Rules Coordinator
Denise Laflamme, Policy and Rules Coordinator

At 10:00 am, Gretchen Frost announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Vollendroff convened the meeting.

LEGISLATIVE UPDATE

Marc Webster, Director of Legislative Relations

Marc informed the Board that both Agency Request bills have passed through the House of Origin, then highlighted a number of bills that he's monitoring.

POLICY AND RULES TEAM UPDATES AND BOARD MEETING PREP

General Updates – Justin Nordhorn, Policy and External Affairs Director

Justin provided general updates and timeline items. He then introduced the Board to Kevin Walder, the new Policy and Rules Manager.

Board Adoption of CR 103 to Implement Senate Bill 5376 Regarding Sales of Cannabis Waste – Jeff Kildahl, Policy and Rules Coordinator

Jeff previewed the CR 103 to implement SSB 5376 regarding sales of cannabis waste, to allow cannabis producers and processors to sell cannabis waste to people who are not cannabis licensees.

Hearing Regarding Supplemental CR 102 for Cannabis Sampling (WAC 314-55-096) – Justin Nordhorn, Policy and External Affairs Director

Justin provided a preview of the Supplemental CR 102 for cannabis sampling to amend WAC 314-55-096 related to trade samples in anticipation of the public hearing on March 12, 2025.

BOARD EFFICIENCIES – Board Chair Jim Vollendroff

Chair Vollendroff requested this agenda item in order to initiate a discussion about possible changes that the Board can implement to ensure that the Board is operating with efficiency and transparency, with a strong commitment to community engagement and leadership. The Board discussed proposed changes to the meeting schedule and structure.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

Board Member Holmes shared that he met with many legislators on Monday, March 10, 2025.

Meeting adjourned at 10:57 am.

Minutes approved this 9th day of April 2025

Not Present



Jim Vollendroff
Board Chair

Ollie Garrett
Board Member

Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.
--