



Board Caucus Meeting

Tuesday, September 9, 2025, 10:00 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair Jim Vollendroff
Member Ollie Garrett
Gretchen Frost, Executive Assistant

GUESTS

Kevin Walder, Policy and Rules Manager
Jeff Kildahl, Policy and Rules Coordinator
Denise Laflamme, Policy and Rules Coordinator
Sarah Okey, PhD, Research Program Manager
Nick Glodosky, PhD, Research Analyst
Meenu Thapar, Tax & Fee Accounting Manager
Jason Martens, Beer & Wine Tax Unit Supervisor
PJ Thielke, Cannabis & Spirits Finance Unit Supervisor
Valerie Torres, DOR, Research & Fiscal Analysis Program Manager
Joe Radermacher, Licensing Compliance Specialist
Nicola Reid, Deputy Director, Licensing Administration

At 10:00 am, Gretchen Frost announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Vollendroff convened the meeting and noted that Member Holmes was excused.

APPROVAL OF MEETING MINUTES

Member Garrett made a motion to approve the June 4, 11 & 25, 2024 Caucus minutes; June 5 & 18, 2024 Board Meeting minutes; June 12, 2024 EMT minutes; July 9, 16 & 30, 2024 Caucus minutes; July 17 & 31, 2024 Board Meeting minutes; August 13, 20 & 27, 2024 Caucus minutes; August 14 & 28, 2024 Board Meeting minutes; and August 14, 2024 EMT minutes. Chair Vollendroff seconded. Motion was approved.

LIQUOR SALES, REVENUE, AND DISTRIBUTIONS DASHBOARD UPDATE

Sarah Okey, PhD, Research Program Manager; Nick Glodosky, PhD, Research Analyst; Valerie Torres, DOR, Research & Fiscal Analysis Program Manager; Meenu Thapar, Tax & Fee Accounting Manager; Jason Martens, Beer & Wine Tax Unit Supervisor; PJ Thielke, Cannabis & Spirits Finance Unit Supervisor

Dr. Glodosky demonstrated the dashboard on the website that illustrates liquor sales, revenue and distributions.

ARAMARK AND WASHINGTON STATE UNIVERSITY: GESA FIELD PILOT REQUEST

Joe Radermacher, Licensing Compliance Specialist

Joe previewed a request from Aramark and Washington State University for a pilot program for beer and wine consumption throughout general seating at the football stadium, like the pilot program that was conducted at the University of Washington.

POLICY AND RULES TEAM UPDATES AND BOARD MEETING PREP

General Updates and Timelines All Industries – Kevin Walder, Policy and Rules Manager

Kevin provided an overview of the current Rules team activities and timeline items.

Board Adoption of CR 103 for Seasonal Hours Requirements for Alcohol Licensees– Jeff Kildahl, Policy and Rules Coordinator

Jeff presented a CR 103 to amend WAC 314-02-045 to reduce the number of days per week that beer restaurant and wine restaurant licensees must be open to the public from three days per week to two days per week.

Rules Petition Review and Consideration of Online Age Verification for Cannabis Retail Licensee Websites – Jeff Kildahl, Policy and Rules Coordinator

Jeff previewed a rulemaking request for creation of a new rule section that would require cannabis retail licensees to ask all online customers to provide their official government issued identification when they register for an online account on the retail website.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

No reports.

Chair Vollendroff adjourned the meeting at 10:44 am.

Minutes approved this 23rd day of September 2025



Jim Vollendroff
Board Chair

Not Present

Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.
