



Executive Management Team Meeting

Wednesday, August 14, 2024, 1:30 pm

This meeting was held in a hybrid environment

Meeting Minutes

EMT ATTENDEES

Chair David Postman
Member Ollie Garrett
Member Jim Vollendroff
Will Lukela, Agency Director
Toni Hood, Deputy Director
Marc Webster, Director of Legislative Relations
Becky Smith, Licensing & Regulation Director
Chandra Wax Director of Enforcement & Education
Justin Nordhorn, Policy & External Affairs Director
Dustin Dickson, Executive Assistant to the Board
Gloria Hong, Special Assistant to the Director

Jonathan Pitel, Assistant Attorney General
Penny Allen, Assistant Attorney General
Matt McCallum, Education Program Manager, Enforcement & Education

EXECUTIVE SESSION

At 1:30 pm, Chair Postman convened the meeting and announced that the Board would go into Executive Session for discussion of pending and potential litigation with legal counsel. He anticipated that the Executive Session would conclude at 2:00 pm.

At 2:00 pm, Chair Postman announced that the Executive Session had concluded.

LEGISLATIVE UPDATE – MARC

Marc provided a brief update on the agency-request agenda. There are currently two draft bills that are back from the Code Revisor, a statutory clean-up bill which mostly impacts Licensing, and a trailer bill on the medical excise tax exemption to make sure that the audit team has everything they need to be able to trace sales tax exemptions to legitimate patient cards.

LICENSING UPDATE – BECKY

Becky noted that the Business Liaison team has been working closely with the Governor's Office for Regulator Innovation and Assistance and will be making a presentation to the Korean

Chambers of Commerce on Friday, August 16th, and participating in a Small Business Fair in September.

POLICY UPDATE – JUSTIN

Justin briefed on an internal online form being developed that employees will be able to use to submit rule ideas. The Research team has three literature review briefs on alcohol outlet density, flavored cannabis vape products, and cannabis packaging youth appeal in the final stages. They're also working on standard operating procedures surrounding survey development and a dashboard to showcase their activities.

A Memorandum of Agreement for the Sauk-Suiattle Indian tribe will be presented at the next Board meeting.

He has restarted staff meetings with Legislative staffers to create awareness and answer questions over the summer and through the fall, and he will be presenting on a conference panel for alcohol policy at the end of August.

ENFORCEMENT & EDUCATION UPDATE – CHANDRA

Chandra provided a presentation summarizing Enforcement and Education data for July 2024 including education opportunities, violations, warnings, compliance, and recruiting (PRESENTATION 1).

GENERAL AGENCY UPDATE – TONI

Toni updated on the Strategic Portfolio Management System, which is designed to help track and prioritize projects and the System Modernization Project (SMP) which is still going forward on a tight schedule; announced that a Project Manager has been hired for the Director's Office; and shared a QR code to be used for feedback on the Cannabis Traceability project (PRESENTATION 2).

DIRECTOR'S COMMENTS – WILL

Will complimented the SMP team on their continuing progress and reported that besides attending numerous meetings with other agencies and the governor's office, he and Member Vollendroff have been participating in employee focus groups throughout the state.

PROHIBITED PRACTICE AND MONEYS' WORTH IN CANNABIS - MATT

Matt gave a presentation on prohibited practices in cannabis covering how complaints are received, examples of prohibited activities, allowed activities, education examples, and the process for addressing complaints (PRESENTATION 3).

Meeting adjourned at 3:17 pm.

Minutes approved this 9th day of September 2025



Jim Vollendroff
Board Chair



Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

<p>LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.</p>
