



Board Caucus Meeting

Tuesday, August 12, 2025, 10:00 am
This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair Jim Vollendroff
Member Pete Holmes
Gretchen Frost, Executive Assistant

GUESTS

Justin Nordhorn, Policy and External Affairs Director
Kevin Walder, Policy and Rules Manager
Jeff Kildahl, Policy and Rules Coordinator
Denise Laflamme, Policy and Rules Coordinator
Sarah Okey, PhD, Research Program Manager
Desiree Monroy, Policy and Education Manager
Kalynn Gubbe, Program Specialist

At 10:00 am, Gretchen Frost announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Vollendroff convened the meeting and announced that Member Garrett was on leave.

SECOND SUBSTITUTE HOUSE BILL 1515 IMPLEMENTATION UPDATE

Desiree Monroy, Policy and Education Manager; Kalynn Gubbe, Program Specialist

Kalynn gave a quick overview of SSHB 1515 which authorizes a temporary allowance of expanded outdoor alcohol service in public areas through December 31, 2027, civic campus indoor and/or outdoor events through December 31, 2027, and FIFA World Cup Fan Zones in June and/or July 2026 (PRESENTATION 1). Interested parties may learn more about the expanded alcohol services on the LCB website.

AUGUST 6, 2025 LCB RESEARCH ROUNDTABLE UPDATE

Sarah Okey, PhD, Research Program Manager

Dr. Okey presented a brief overview and update from the August 6th Research roundtable which had the discussion topic of evaluating alcohol policies.

POLICY AND RULES TEAM UPDATES AND BOARD MEETING PREP

General Updates and Timelines All Industries – Kevin Walder, Policy and Rules Manager

Kevin provided an overview of the current Rules team activities and timeline items.

Board Withdrawal of CR 101 for Cannabis License Distance – Denise Laflamme, Policy and Rules Coordinator

Denise discussed a request for withdrawal of a CR 101 related to amending WAC 314-55-050(2) to redefine how distance is measured from licensed cannabis premises to restricted entities such as schools, playgrounds and daycares to comply with the 1,000 feet requirement under RCW 69.50.331.

Rules Petition Review and Consideration of Unfair Cannabis Trade Practice – Denise Laflamme, Policy and Rules Coordinator

Denise previewed a request expressing concerns related to unfair trade practices in the cannabis industry.

BOARD MEETING WRITTEN COMMENT FOLLOW UP Jim Vollendroff, Board Chair

Chair Vollendroff announced that he and staff have implemented a process to account for and publicly post all comments received by the Board pertaining to agenda items. To ensure that the comment is considered prior to action by the Board, it must be received at least 24 hours prior to the meeting. Please include the agenda item in the subject line and body of the email. Comments related to agenda items will be attached to the meeting's official minutes and posted on the website. Comments not related to agenda items will be shared to the Board members and responded to but not attached to the minutes. More information about Board Meetings may be found on the LCB website.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

No reports.

Meeting adjourned at 10:44 am.

Minutes approved this 9th day of September 2025



Jim Vollendroff
Board Chair



Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.