



Board Caucus Meeting

Tuesday, July 9, 2024, 10:00 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair David Postman
Member Ollie Garrett
Member Jim Vollendroff
Dustin Dickson, Executive Assistant

GUESTS

Dr. Tyler Watson, Operations Research Specialist
Justin Nordhorn, Policy and External Affairs Director
Aaron Washington, Social Equity in Cannabis
Program Manager
Nicola Reid, Acting Deputy Director of
Administration, Licensing
Cassidy West, Policy and Rules Manager

At 10:00 am, Dustin Dickson announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Postman convened the meeting.

HEALTHY YOUTH SURVEY – REVIEW

Tyler Watson, PhD, MPH, Operations Research Specialist

Dr. Watson provided a snapshot of the results of the 2023 Healthy Youth Survey relevant to LCB's focus on regulated substances (PRESENTATION 1). The presentation included a description of the background and context of the Healthy Youth Survey and a review of the results for substance use.

LCB POLICY STATEMENT REVIEW ON HOUSE BILL 2204 – REGARDING EMERGENCY ALCOHOL PERMIT

Justin Nordhorn, Policy and External Affairs Director

Justin presented a policy statement that was put out regarding House Bill 2204, which provides an emergency permit to manufacturers of alcohol when their businesses become inaccessible due to an emergency. The rulemaking process is underway and won't be completed until the fall, but the policy statement ensures that the manufacturers that apply for an emergency permit know what to expect when they are co-locating with other businesses.

SOCIAL EQUITY: RUBRIC AND RULES UPDATES AND REVIEW

Aaron Washington, Social Equity in Cannabis Program Manager; Nicola Reid, Acting Deputy Director of Administration, Licensing; Cassidy West, Policy and Rules Manager

Cassidy introduced the Social Equity rulemaking updated draft rules and the changes made based upon stakeholder feedback (PRESENTATION 2), including that new definitions were added, the list of example documents were expanded to reduce barriers to entry, there is a new registration process, and the registration window will be open for 30 calendar days.

Aaron presented the proposed draft changes to the rubric.

Nicola demonstrated the weight of each of the draft rubric points and reviewed the initial social equity applicant demographics.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

No reports.

EXECUTIVE SESSION – HUMAN RESOURCES REVIEW

At 11:00 am, Chair Postman announced the Board was going into Executive Session under RCW 42.30.110(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

At 11:30 am, Chair Postman announced that the Executive Session had concluded and reconvened the meeting.

ADJOURN

Meeting adjourned at 11:30 am.

Minutes approved this 9th day of September 2025



Jim Vollendroff
Board Chair



Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.
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