



Executive Management Team Meeting

Wednesday, May 8, 2024, 1:30 pm

This meeting was held in a hybrid environment

Meeting Minutes

EMT ATTENDEES

Chair David Postman
Member Jim Vollendroff
Member Ollie Garrett
Will Lukela, Agency Director
Toni Hood, Deputy Director
Marc Webster, Director of Legislative Relations
Becky Smith, Licensing and Regulation Director
Chandra Wax, Director of Enforcement and Education
Brian Smith, Communications Director
Justin Nordhorn, Director of Policy and External Affairs
Dustin Dickson, Executive Assistant to the Board
Gloria Hong, Special Assistant to the Director

GUESTS

LEGISLATIVE UPDATE – MARC

Marc provided an example of an implementation fact sheet that staff created to summarize a bill that passed in the legislative session (PRESENTATION 1). A Legislative Fact Sheet is created for each bill that impacts the LCB, and each sheet contains the staff view of what the law means and the steps necessary to implement it.

LICENSING UPDATE – BECKY

Becky noted that Special Occasion License applications increase dramatically at this time of year, and it is also when all permits must be renewed but the staff has been able to process them in a timely manner.

ENFORCEMENT AND EDUCATION UPDATE -- CHANDRA

Chandra briefed on the number of licenses that her team enforces, and statistical breakdowns of the actions taken (PRESENTATION 2).

POLICY UPDATE – JUSTIN

Justin highlighted a couple of rule projects including the Medical Cannabis Excise Tax and the THC bill, then briefed on upcoming stakeholder meetings.

COMMUNICATIONS UPDATE – BRIAN

Brian reported on media interest and activities related to LCB. The website and Sharepoint Online updates are in process.

GENERAL AGENCY UPDATE – TONI

Toni provided an update on the Systems Modernization Project (PRESENTATION 3).

DIRECTOR'S COMMENTS – WILL

Will reported that the initial phase of the Washington Equity Program ended in April. Representatives from Policy, Licensing and Research met with representatives from the state of New York to share information on LCB's regulatory licensing framework and Washington's market assessment.

ADDITIONAL TEAM UPDATES AND FINAL BOARD INQUIRIES

Director Nordhorn added that his team has come to an agreement with the Lummi Nation, and the Compact will be presented to the Board in the near future.

Meeting adjourned at 2:41 pm.

Minutes approved this 26th day of August 2025



Jim Vollendroff
Board Chair



Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.
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