



Board Caucus Meeting

Tuesday, May 7, 2024, 10:00 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair David Postman
Member Ollie Garrett
Member Jim Vollendroff
Dustin Dickson, Executive Assistant

GUESTS

Jessica Dang, Strategy and Performance Manager
Justin Nordhorn, Policy and External Affairs Director
Cassidy West, Policy and Rules Manager
Daniel Jacobs, Policy and Rules Coordinator
Jeff Kildahl, Policy and Rules Coordinator
Denise Laflamme, Policy and Rules Coordinator

At 10:00 am, Dustin Dickson announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Postman convened the meeting.

AGENCY STRATEGIC PLAN REVIEW

Jessica Dang, Strategy and Performance Manager

Jessica presented the 2024 – 2029 Strategic Plan Update (PRESENTATION 1).

POLICY AND RULES TEAM UPDATES AND BOARD MEETING PREP

General Updates – Cassidy West, Policy and Rules Manager

Cassidy provided general updates and timeline items.

Rules Petition Review and Consideration Requesting to Amend Title 314 WAC to Update Personal Pronouns and Change Remaining Occurrences of “Liquor Control Board” to “Liquor and Cannabis Board”

Jeff Kildahl, Policy and Rules Coordinator

Jeff briefed on a petition request for updates to be made to the usage of pronouns in the text of the rules throughout Title 314 WAC and for rulemaking to update the former name “Liquor Control Board” where it still remains in the same WAC. Kildahl noted that the requested changes align with the LCB’s goals and priorities.

Board Approval of CR 105 for Updating LCB Name and Acronym in Title 314 WAC Rules **Jeff Kildahl, Policy and Rules Coordinator**

Jeff requested Board approval to file a notice of expedited rulemaking (CR 105) to change the remaining occurrences of “Liquor Control Board” to “Liquor and Cannabis Board” in Title 314 WAC. The amendments are needed to implement a requirement of Second Substitute Senate Bill 5052 to update the agency name and the acronym of the agency.

Board Approval of CR 101 for Cannabis Payment Flexibility **Daniel Jacobs, Policy and Rules Coordinator**

Daniel previewed a CR 101 for Cannabis Payment Flexibility for the Board to consider amending WAC 314-55-115(1) and repealing or creating other sections of Title 314 WAC to allow cannabis licensees purchasing cannabis from other licensees greater flexibility when paying via check than is currently allowed in rule.

Update on the Medical Cannabis Excise Tax Exemption **Justin Nordhorn, Policy and External Affairs Director**

The medical cannabis excise tax exemption bill is in effect on June 6th and retail licensees are eligible to provide the excise tax exemption to qualified medical cannabis patients even though the rulemaking for implementation hasn’t been completed. The store has to be a medical cannabis endorsed store, must be selling product to a qualified medical cannabis card-holding patient, and the product must be medically qualified product under the Washington Department of Health’s WAC 246-70-040.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

No reports.

ADJOURN

Meeting adjourned at 10:52 am.

Minutes approved this 26th day of August 2025



Jim Vollendroff
Board Chair



Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.
