



Board Caucus Meeting

Tuesday, September 26, 2023, 10:15 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair David Postman
Member Ollie Garrett
Member Jim Vollendroff
Dustin Dickson, Executive Assistant

GUESTS

Cassidy West, Policy and Rules Manager
Daniel Jacobs, Policy and Rules Coordinator
Kathy Hoffman, PhD, MPA, Research Manager
Sara Okey, Research Specialist
Steve Ziegler, Research Analyst

At 10:15 am, Dustin Dickson announced that the meeting lobbies were open, and the recording had begun.

At 10:15 am, Chair Postman convened the meeting.

POLICY AND RULES TEAM UPDATES

Cassidy West, Policy and Rules Manager; Daniel Jacobs, Policy and Rules Coordinator

Cassidy provided general updates and timeline items, and previewed action items that will come before the Board.

Daniel gave a quick update on the 5448 and combination MAST 13 rulemaking project and previewed a CR 103 rule proposal for implementing the 2023 liquor legislation.

RESEARCH PROGRAM UPDATES

Kathy Hoffman, PhD, MPA, Research Manager; Sara Okey, Research Specialist; Steve Ziegler, Research Analyst

Kathy noted that her last day at the agency would be October 15, so the team has been working on the transition and continuing to build out the research program. She briefed on the projects in process by the team.

Sara updated on the data use and management activities.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

Chair Postman reported that he is attending the Enforcement and Education In-Service in Wenatchee.

Meeting adjourned at 10:32 am.

Minutes approved this 4th day of June 2025



Jim Vollendroff
Board Chair



Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

<p>LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.</p>
