



Board Caucus Meeting

Tuesday, May 20, 2025, 10:00 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair Jim Vollendroff
Member Ollie Garrett
Member Pete Holmes
Gretchen Frost, Executive Assistant

GUESTS

Larry Grant, Enforcement and Education Director
Sarah Okey, Research Program Manager
Nick Glodosky, Research Analyst
Marc Siegfried, Management Analyst
Season Eckstrom, FDA Program Coordinator

At 10:00 am, Gretchen Frost announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Vollendroff convened the meeting.

APPROVAL OF MEETING MINUTES

Member Garrett made a motion to approve the April 8, 15 & 22, 2025 Caucus minutes; April 9 & 23, 2025 Board Meeting minutes; April 23, 2025 EMT minutes; May 6, 2025 Caucus minutes; and May 7, 2025 Board Meeting minutes. Member Holmes seconded. Motion carried unanimously.

ENFORCEMENT AND EDUCATION ONBOARDING UPDATE

Larry Grant, Enforcement and Education Director

Larry provided an update on his final onboarding and other activities of his division.

RESEARCH PROGRAM DASHBOARD UPDATES

Sarah Okey, Research Program Manager, Nick Glodosky, Research Analyst

Nick presented two new dashboards, the LCB Youth Access Compliance Checks, and the FDA Tobacco Youth Access Inspections Program.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

No reports.

ADJOURN

Meeting adjourned at 10:51 am.

Minutes approved this 11th day of June 2025



Jim Vollendroff
Board Chair



Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

<p>LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.</p>
