



Board Caucus Meeting

Tuesday, April 15, 2025, 10:00 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair Jim Vollendroff
Member Ollie Garrett
Member Pete Holmes
Gretchen Frost, Executive Assistant

GUESTS

Marc Webster, Director of Legislative Relations
Anita Bingham, Human Resources Director

At 10:00 am, Deborah Soper announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Vollendroff convened the meeting.

LEGISLATIVE UPDATE

Marc Webster, Director of Legislative Relations

Marc informed the Board that it appears that the Legislative session will end on schedule and updated on the status of a number of bills.

HUMAN RESOURCES – QUARTERLY UPDATE

Anita Bingham, Human Resources Director

Anita briefed on Executive Order 24-04, Increasing Hiring Opportunities in Washington State Government, and provided updates on labor relations and policies and new hires and separations.

LCB ADVISORY COUNCILS DISCUSSION

Chair Vollendroff summarized the inactive advisory councils and the active roundtable discussions, and proposed resurrecting advisory councils for alcohol and cannabis, in addition to retaining the roundtables in their existing format. The advisory councils would be structured as they have been in the past, as public meetings with all three Board members attending. The roundtables would continue as they are, with one Board member attending.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

Member Holmes reported that he will miss the April 22nd Caucus to attend a Washington State Bar Association CLE on alcohol.

Meeting adjourned at 10:34 am.

Minutes approved this 20th day of May 2025



Jim Vollendroff
Board Chair



Ollie Garrett
Board Member



Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.
--