



Board Caucus Meeting

Tuesday, May 2, 2023, 10:00 am

This meeting was held in a hybrid environment

Meeting Minutes

CAUCUS ATTENDEES

Chair David Postman
Member Ollie Garrett
Member Jim Vollendroff
Dustin Dickson, Executive Assistant

GUESTS

Kathy Hoffman, PhD, Policy and Rules Manager
Cassidy West, Policy and Rules Coordinator
Daniel Jacobs, Policy and Rules Coordinator
Jeff Kildahl, Policy and Rules Coordinator
Anita Bingham, Human Resources Director

At 10:00 am, Dustin Dickson announced that the meeting lobbies were open, and the recording had begun.

At 10:00 am, Chair Postman convened the meeting.

HUMAN RESOURCES – QUARTERLY UPDATE

Anita Bingham, Human Resources Director

Anita provided the quarterly update on payroll, wellness, workforce data and trends, policy updates and training.

POLICY AND RULES TEAM UPDATES

Kathy Hoffman, PhD, Policy and Rules Manager

Chair Postman congratulated Kathy as the new LCB Research Manager. Kathy indicated which projects would move with her to the research team and which would stay with the policy team. She provided general rules updates and timeline items.

BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS

No reports.

EXECUTIVE SESSION

At 10:47 am, Chair Postman announced that the Board was going into Executive Session under RCW 42.30.110(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

At 11:05 am Chair Postman announced that the Executive Session had concluded.

Meeting adjourned at 11:05 am.

Minutes approved this 9th day of April 2025

Not Present



Jim Vollendroff
Board Chair

Ollie Garrett
Board Member

Peter Holmes
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

<p>LCB Mission - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.</p>
