



## Washington State Liquor and Cannabis Board Meeting

Wednesday, March 12, 2025, 10:00 am  
This meeting was held in a hybrid environment

### Meeting Minutes

#### 1. CALL TO ORDER

*Chair Jim Vollendroff called the regular meeting of the Washington State Liquor and Cannabis Board to order at 10:00 am on Wednesday, March 12, 2025. Member Ollie Garrett and Member Pete Holmes were also present.*

#### 2. APPROVAL OF MEETING MINUTES

**Member Garrett made a motion to approve the January 21, 28, & 29, 2025 Caucus minutes; and January 29, 2025 Board Meeting minutes, Member Holmes seconded. Motion was approved.**

**Member Holmes made a motion to approve the February 4, 11, 18, & 25, 2025 Caucus minutes; February 26, 2025 Board meeting minutes; and February 26, 2025 EMT minutes. Member Garrett seconded. Motion was approved.**

#### 3. BOARD EFFICIENCIES

**Jim Vollendroff, Board Chair**

**3A – Board Meeting**

**3B – Caucus Meeting**

**3C – Executive Management Team Meeting**

Chair Vollendroff presented proposed changes to the Board, Caucus and Executive Management Team meetings to ensure that the Board is operating with efficiency and transparency, with a strong commitment to community engagement and leadership. Some of the proposed changes include reducing the number of Board meetings and Caucuses, transitioning from oral comment to written comment for the Public Comment portion of the Board meetings, and decoupling the CR 102 and CR 103 hearings from the Board meetings.

**Member Garrett made a motion to grant Chair Vollendroff the authority to implement the proposed changes. Member Holmes seconded. The motion was approved.**

#### 4. RULEMAKING TIMELINES – ALL INDUSTRIES

**Justin Nordhorn, Policy and External Affairs Director**

Justin Nordhorn introduced the action items for the meeting and briefed on upcoming timeline items.

## **5. CANNABIS RELATED RULEMAKING**

### **ACTION ITEM 5A – Board Adoption of CR 103 to Implement Senate Bill 5376 Regarding Sales of Cannabis Waste**

**Jeff Kildahl, Policy and Rules Coordinator**

Jeff began the briefing with materials (HANDOUT 5A) and provided a summary of the CR 103 to implement Substitute Senate Bill (SSB) 5376 to allow for a licensed cannabis producer or processor to sell cannabis plant waste that has a THC concentration of 0.3% or less, such as cannabis plant roots, to persons who are not cannabis licensees.

To implement SSB 5376, the proposed rule changes to WAC 314-55-097 include updating the title, defining and clarifying terms, and requiring cannabis licensees and certified laboratories to evaluate and manage waste according to the applicable RCW laws. It requires cannabis producer and processor licensees to report sales of waste in advance and designates the required conditions under which the sale must be conducted.

The Director's Office requests that the Board adopt the final rules and approve the CR 103 to implement SSB 5276.

**Member Holmes made a motion to accept the recommendation to adopt the CR 103. Member Garrett seconded. The motion was approved.**

### **ACTION ITEM 5B – Hearing Regarding Supplemental CR 102 for Cannabis Sampling (WAC 314-55-096)**

**Justin Nordhorn, Policy and External Affairs Director**

Justin provided a summary of the Supplemental CR 102 to amend WAC 314-55-096 related to cannabis sampling. The initial CR 102 made several changes including combining existing categories of vendor and educational samples to a single category identified as "trade samples", requiring that the trade samples reflect the smallest marketable product size, identifying sample limits available to retailers and to particular employees, identifying traceability and recordkeeping requirements, and modifying the sampling jar requirements.

Following the public hearing in October, several licensees and stakeholders reached out with additional recommendations, which led to the supplemental proposed rules which include clarifying that sample jars can be displayed near the retail product being sold, increasing the trade sample allowance per employee, clarifying that trade samples and internal quality control samples are distinctly different, reducing permitted sample limits for THC concentrates, and adding time for licensees to use old samples, labels and jars.

*Chair Vollendroff opened the public hearing and invited citizens to address the Board. The Board did not hear from any citizen.*

Chair Vollendroff closed the public hearing.

## 5. GENERAL PUBLIC COMMENT

*Chair Vollendroff invited citizens to address the Board regarding any issues related to LCB business. The Board heard from the following people:*

Caitlein Ryan  
Christopher King  
Michelle Robinson  
Richard Monroe  
Bailey Hirschburg  
Paula Sardinas  
Elijah Cain  
Peter Manning  
Mike Asai

*For full detail of public comment, the meeting recording is available on the LCB website.*

## 6. ADJOURN

Chair Vollendroff adjourned the meeting at 10:42 am.

Minutes approved this 9<sup>th</sup> day of April 2025

Not Present



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Jim Vollendroff  
Board Chair

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Ollie Garrett  
Board Member

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Peter Holmes  
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

<b>LCB Mission</b> - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.
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