



## Board Caucus Meeting

Tuesday, January 28, 2025, 10:00 am

This meeting was held in a hybrid environment

## Meeting Minutes

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### CAUCUS ATTENDEES

Chair Jim Vollendroff  
Member Pete Holmes  
Gretchen Frost, Executive Assistant

### GUESTS

Marc Webster, Director of Legislative Relations  
Justin Nordhorn, Policy and External Affairs Director  
Daniel Jacobs, Acting Policy and Rules Manager  
Jeff Kildahl, Policy and Rules Coordinator  
Denise Laflamme, Policy and Rules Coordinator

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*At 10:00 am, Gretchen Frost announced that the meeting lobbies were open, and the recording had begun.*

*At 10:00 am, Chair Vollendroff convened the meeting.*

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### LEGISLATIVE UPDATE

**Marc Webster, Director of Legislative Relations**

Marc informed the Board of upcoming hearings and the topics that are prominent at this time.

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### POLICY AND RULES TEAM UPDATES AND BOARD MEETING PREP

**General Updates – Daniel Jacobs, Acting Policy and Rules Manager**

Daniel provided general updates and timeline items.

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**Rules Petition Review and Consideration to Allow Alcohol Manufacturers Public Event Sales – Denise Laflamme, Policy and Rules Coordinator**

Denise previewed a petition for rulemaking to allow wineries, breweries, and distilleries to sample, serve and sell bottles of their products at public events.

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**Rules Petition Review and Consideration to Allow Alcohol Manufacturers and Retailers Public Event Sales – Denise Laflamme, Policy and Rules Coordinator**

Denise previewed a petition for rulemaking to allow wineries, breweries, distilleries, and alcohol retailers to sample, serve and sell bottles of their products at public events.

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**Rules Petition Review and Consideration of Funding for Trauma-Informed Counseling – Jeff Kildahl, Policy and Rules Coordinator**

Jeff previewed a petition for rulemaking to allocate funding from cannabis revenue to support trauma-informed counseling and research.

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**Board Adoption Supplemental CR 102 for Cannabis Sampling (WAC 314-55-096) – Daniel Jacobs, Acting Policy and Rules Manager**

Daniel previewed a Supplemental CR 102 to amend WAC 314-55-096 regarding vendor, educational, and internal quality samples (cannabis samples) to streamline the existing framework.

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**BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS**

Member Holmes expressed appreciation for all the support he has received from staff at LCB.

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Meeting adjourned at **10:30** am.

Minutes approved this 12th day of March 2025



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Jim Vollendroff  
Board Chair



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Ollie Garrett  
Board Member



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Peter Holmes  
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

**LCB Mission** - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.