



## Board Caucus Meeting

Tuesday, December 17, 2024, 10:00 am

This meeting was held in a hybrid environment

## Meeting Minutes

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### CAUCUS ATTENDEES

Member Ollie Garrett  
Member Jim Vollendroff  
Gretchen Frost, Executive Assistant

### GUESTS

Justin Nordhorn, Policy and External Affairs Director  
Daniel Jacobs, Policy and Rules Coordinator  
Jeff Kildahl, Policy and Rules Coordinator  
Denise Laflamme, Policy and Rules Coordinator

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*At 10:00 am, Gretchen Frost announced that the meeting lobbies were open, and the recording had begun.*

*At 10:00 am, Member Vollendroff convened the meeting.*

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### POLICY AND RULES TEAM UPDATES AND BOARD MEETING PREP

#### **Board Adoption of CR 103 for Implementation of House Bill 2204 for Emergency Liquor Permits – Daniel Jacobs**

Daniel provided a preview of the CR 103 to create a new rule to implement HB 2204 which authorizes the LCB to issue emergency liquor permits to liquor manufacturers when they are unable to access their premises or operate due to an emergency or road closure.

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#### **Board Withdrawal of CR 101 for Employee Stock Ownership Plan (ESOP) – Daniel Jacobs**

Daniel reviewed the CR 101 for an employee stock ownership plan (ESOP) and identified some divisional concerns regarding how it would be implemented.

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#### **Rules Petition Review and Consideration Requesting to Amend WAC 314-55-082(2) to Explicitly Allow Use of Captive Insurance Companies -- Daniel Jacobs**

Daniel previewed a petition for rulemaking that requests to amend WAC 314-55-082(2) to allow the use of captive insurance companies.

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**Board Adoption of CR 103 Implementation of Engrossed Second Substitute Senate Bill (E2SSB) 5080 Expanding and Improving the Social Equity in Cannabis Program – Justin Nordhorn**

Justin briefed the Board regarding the CR 103 for expanding and improving the Social Equity in Cannabis Program which will be presented for Board approval on December 18<sup>th</sup>.

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**BOARD MEMBER AND EXECUTIVE ASSISTANT REPORTS**

No reports.

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Meeting adjourned at 10:23 am.

Minutes approved this 29 day of January, 2025



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Jim Vollendroff  
Board Member



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Ollie Garrett  
Board Member

abstain

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Pete Holmes  
Board Member

Minutes Prepared by: Deborah Soper, Administrative Assistant to the Board

**LCB Mission** - Promote public safety, public health, and trust through fair administration, education, and enforcement of liquor, cannabis, tobacco, and vapor laws.