

**OFFICE OF THE WASHINGTON STATE
LIQUOR CONTROL BOARD MEETING**

September 14, 2004

The regular meeting of the Washington State Liquor Control Board was called to order at 10:00 a.m., on Tuesday, September 14, 2004 in the Board conference room, 3000 Pacific Ave. S.E., Olympia, Washington, by Board Member Roger Hoen. Board Member Vera Ing was present. Tony Kim, Administrative Assistant to the Board summarized the minutes.

Enforcement/Education Division: 10:00 – 10:30 A.M.

Staff Present: Pat Kohler, Administrative Director; Rick Phillips, Chief; Carter Mitchell, Tobacco Tax

Topic Discussed:

Chief Phillips recommended the Board to approve the followings: 1) conversion of the temporary state-federal Liaison position on contraband tobacco trafficking that began December 15, 2003 to a permanent assignment; and, 2) expansion of the state-federal task force by adding one officer each to task force assignments in Spokane and Seattle. Discussion followed. No decision was made at this meeting.

Financial Services Division: 10:30 – 10:45 A.M.

Staff Present: Randy Simmons, Financial Services Division Director; Bob Burdick, Communications Director

Topic Discussed:

Mr. Simmons shared an Enterprise Resource Planning (ERP), organization's information systems designed to bind more closely a variety of functions including human resources, inventories, and financials while simultaneously linking the organizations to customers and vendors. Discussion followed. No decision was made at this meeting.

Policy, Legislative and Media Relations Division: 10:45 – 11:00 A.M.

Staff Present: Bob Burdick, Communications Director; Lorraine Lee, Licensing and Regulation Director; Teresa Berntsen, Rules Coordinator

Topic Discussed:

Ms. Berntsen recommended the Board proceed with final rule making to implement Engrossed Substitute Senate Bill 6655 (ESSB) regarding Certificate of Approval License, passed during the 2004 legislative session. After some discussion, the Board asked her to bring this item to the September 15th Board Meeting for official approval to proceed.

The meeting was adjourned at 11:00 A.M.