



Washington State
Liquor Control Board

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E-mail: beerwinetaxes@liq.wa.gov

RETAILER RECEIVING DIRECT SHIPMENTS
SUMMARY REPORT
FORM LIQ-871
(Revised 10/12)

License Number	
License Name	
Location Address	
City, State & Zip	

MONTH
YEAR

If Revised Report
(check box)

Current licensee lists are available at LCB website: <http://www.liq.wa.gov/taxreporting/licensee-list>

(1) SUPPLIER'S WSLCB LICENSE NO.	(2) PURCHASED FROM SUPPLIER'S NAME CITY	(3) WINE LITERS	(4) SPIRIT DOLLARS (\$\$)	(5) BEER GALLONS
Total Liters / Dollars / Gallons from all other pages (If multiple pages used)		(6)		
GRAND TOTAL Liters / Dollars / Gallons		(7)		

Signature of Person Completing Form	
Printed Name	
Date	
Telephone No	
E-Mail Address	

Conversions:
Ounces Times the Number of Bottles/Cans in a Case
Divided by 128 = Gallons per Case

One Barrel of Beer = 31 Gallons

Gallons x 3.78544 = Liters

WSLCB USE ONLY

WSLCB USE ONLY
Postmark Date

**Instructions for Completing Form LIQ-871
RETAILER RECEIVING DIRECT SHIPMENTS SUMMARY REPORT**

This report must be completed by WA Retailers receiving direct shipments from out of state. Reports must be postmarked on or before the 20th of the month following activity. When the 20th falls on a Saturday, Sunday, or legal holiday, the filing must be postmarked by the U.S. Postal Service no later than the next postal business day. Report all shipments in the month that the shipment has been received, regardless of invoice date. A report must be filed for each month, including months in which no shipments are received.

Reports may be submitted utilizing the On-Line Tax Reporting/Payment System at: <https://w100.liq.wa.gov/TaxReportEpay/login.aspx>
For Access Code and/or questions contact the WSLCB Beer/Wine staff at: beerwinetaxes@liq.wa.gov or (360) 664-1721.

Revision report (check box): Changes that need to be made to your original report, by either adding only that which was not included or subtract from original amounts by a negative number.

Current license lists and reporting forms are available at LCB website: <http://www.liq.wa.gov/taxreporting/main>

License Number: Your Liquor Control Board License Number.
License Name: Name per license number entered.
Location Address: Location address per license number entered.
City, State, Zip: City, State and Zip Code per license number entered.

MONTH: Enter Reporting month. (Month shipment is received at YOUR location.)
YEAR: Enter current year.

Complete the numbered fields as follows: Numbers below correspond to numbers on form.
Enter the information as shown. **If none, enter Zero. (Please round two decimal places.)**

NOTE: Current licensee lists are available at LCB website (see below)	
(1)	Enter Liquor Control Board Supplier License Number in column 1. Licensee List found at LCB website.
(2)	Enter Supplier name and Supplier city.
(3)	Enter total liters of wine received <u>directly</u> from <u>out-of-state Supplier</u> for that reporting month. <i>Use only one line per supplier.</i> (Do not enter wine received from a Washington State Distributor/Importer or In-state supplier.)
(4)	Enter total dollars (\$\$) of spirits received <u>directly</u> from <u>out-of-state Supplier</u> for that reporting month. The total amount invoiced by the supplier (cost of spirits purchased). <i>Use only one line per supplier.</i> (Do not enter spirits received from a Washington State Distributor/Importer or In-state supplier.)
(5)	Enter total gallons of Beer received <u>directly</u> from <u>out-of-state Supplier</u> for that reporting month. <i>Use only one line per supplier.</i> (Do not enter beer received from a Washington State Distributor/Importer or In-state supplier.)
(6)	When using multiple pages of form LIQ 871, calculate Total Wine (Liters), Total Spirit (Dollars) and/or Total Beer (Gallons) from all other pages and enter in appropriate fields.
(7)	Enter Grand Total of Wine Liters, Spirit Dollars and Beer Gallons received directly from <u>out-of-state Suppliers</u> for reporting month.

Certified True and Correct Under Penalty of Perjury	
	Signature of Person Completing Form:
	Enter printed Name of person who completed form.
	Enter date form completed.
	Enter telephone number of person who completed form.
	Enter email address of person who completed form.

Wine Standard 9 Liter case: 750 ml bottles X 12 per case = 9 Liters
1.5 liter bottles X 6 per case = 9 Liters
375 ml bottles X 24 per case = 9 Liters

Spirit Standard 9 Liter case: 750 ml bottles X 12 per case = 9 Liters

Beer Standard cases: 12 oz cans/bottles X 24 per case = 2.25 Gallons

LIQ-871 Instructions (10/12)