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|  | Licensing and Regulation  1025 Union Ave SE  PO Box 43098  Olympia WA 98504-3098  Phone: 360 664-1600  Fax: 360 753-2710  [www.lcb.wa.gov](http://www.lcb.wa.gov) |  |
|  |  | License Number |
|  |  |  |
|  |  | Trade Name |
|  |  |  |
|  |  | UBI Number |

**Hotel License Food Service Acknowledgment**

I understand that in order to obtain and maintain a Hotel license, I must meet the following requirements (as outlined in WAC [314-02-0411](https://apps.leg.wa.gov/wac/default.aspx?cite=314-02-0411), WAC [314-02-035](https://apps.leg.wa.gov/wac/default.aspx?cite=314-02-035), and RCW [66.24.590](https://app.leg.wa.gov/RCW/default.aspx?cite=66.24.590)).

* A hotel licensee must have the ability to serve at least **four** complete meals to hotel guests or any other patron of the hotel who is offered alcohol service for on-premise consumption at a food outlet on the hotel premises. Food outlets include room service, banquets, bars/lounges, restaurants, or coffee shops.
* A *complete meal* means either:
  + - An *entrée* with at least one side dish available to order. *Side dishes* must be offered and available to order with the *entrée*, but are not required to be included. *Entrée* and *side dish* are defined in WAC [314-02-010](http://app.leg.wa.gov/WAC/default.aspx?cite=314-02-010).

**or**

* + - A *combination of small plates* that are intended to be ordered many at a time or on a rolling basis throughout the meal service. *Small plates* are often shared among guests. *Small plates* are defined in WAC [314-02-010](http://app.leg.wa.gov/WAC/default.aspx?cite=314-02-010).
  + Complete meals must be prepared on the hotel premises. (Preparation does not consist solely of plating).
  + A menu must be available to hotel guests and patrons offered alcohol service that lists, at a minimum, the required complete meals.
  + The food items necessary to prepare the complete meals must be kept on the premises and must be edible.
* Licensees must maintain complete meal service for a minimum of five hours a day between the hours of 11:00 a.m. and 2:00 a.m. on any day that liquor is served.
* Minimum food service must be available during hours of alcohol service when complete meal service is not offered. Minimum food service includes items such as sandwiches, salad, soup, pizza, hamburgers, fries, savory pies, tacos, dumplings, fried rice, and other similar items. Snacks such as peanuts, popcorn, and chips, precooked frozen meals that are reheated, or carry-out items obtained from another business, do not qualify as limited food service.
* Hours of complete meal service must appear on the menu. For all other times when alcohol is being served, but complete meal service is not available, details must be posted on the premises or on the menu regarding what hours complete meal service is unavailable, and what hours limited food service is available.

I certify by my signature below that I currently meet and will continue to maintain the above requirements as long as I/we hold a Hotel liquor license.

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| Signature of Applicant (Sole Proprietor, Partner, Officer, LLC Member/Manager) |  | Date |