

**THE FOLLOWING IS A LIST OF DOCUMENTS REQUIRED IN ORDER  
TO OBTAIN A BEER OR WINE OUT OF STATE CERTIFICATE OF  
APPROVAL LICENSE**

1. THE APPLICATION
2. THE ADDENDUM
3. COPY OF YOUR BATF PERMIT
4. COPY OF LICENSE FROM STATE CURRENTLY LOCATED IN
5. COPY OF LETTER APPOINTING A DISTRIBUTOR
6. COPY OF BATF LABEL APPROVALS
7. COMPLETED PRICE POSTING SHEET (YOU WON'T HAVE A CODE NUMBER SO JUST DESCRIBE THE PRODUCT TYPE AND PKG SIZE)
8. BRAND OWNERS MUST SUBMIT LETTERS FROM THE PRODUCING WINERY AS INDICATED IN #4 ON THE BACK OF THE APPLICATION

NOTE: SURETY BONDS ARE NO LONGER REQUIRED OF BEER  
CERTIFICATE OF APPROVAL HOLDERS

FERN NORTON  
(360)664-1640  
NON RETAIL COMPLIANCE SPECIALIST  
MIW SECTION, LICENSING AND REGULATION

LAURA PLONSKI  
(360)664-1637  
NON RETAIL COMPLIANCE SPECIALIST  
MIW SECTION, LICENSING AND REGULATION