



Washington State  
Liquor Control Board

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Liquor Control Board Amended Interim Policy BIP-04-2014

**Subject:** Caterer's License

**Effective Date:** June 12, 2014

**Ending Date:** Upon adoption of rules to implement this policy.

**Approved:**

Handwritten signature of Sharon Foster in blue ink.

Sharon Foster, Chairman

Handwritten signature of Ruthann Kurose in black ink.

Ruthann Kurose, Board Member

Handwritten signature of Chris Marr in black ink.

Chris Marr, Board Member

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**Purpose:**

ESHB 2680 passed in the 2014 legislative session creating a Caterer's License. An interim policy is required until permanent rules are adopted by the board.

**Policy Statement:**

- (1) A caterer's license allows the licensee to sell spirits, beer, and wine by the individual serving for consumption on the premises at a catered event location.
- (2) The catered event location must be owned, leased, or operated by:
  - (a) the holder of the caterer's license; or
  - (b) the sponsor of the event for which the catering services are being provided.
- (3) If the catered event is open and advertised to the public, the event must be sponsored by a nonprofit society or organization as defined in RCW 66.24.375.
  - (a) A registered nonprofit holding a public or civic event may invite a caterer to provide alcohol service at a location within the parameters of the event.

(b) If attendance at the catered event is limited to members or invited guests of the sponsoring individual, society, or organization, the requirement in 314-02-112(2) does not apply.

(4) The licensee must provide snack food at any catered event.

(5) The licensee is required to send a list of scheduled catered events to their regional enforcement office on the first of each month. The licensee must provide the following information:

- (a) date of the catered events;
- (b) time of the catered events; and
- (c) place and location of catered events.

Any changes to the information provided to the board must be reported to the regional enforcement office seventy-two hours prior to the catered event.

(6) A caterer's license holder is not allowed to cater events at a liquor licensed premises.

(7) All employees that sell or serve alcohol must hold MAST permits.

(8) The annual fee for the caterer's license is as follows:

- (a) The annual fee for beer is two hundred dollars;
- (b) The annual fee for wine is two hundred dollars; and
- (c) The annual fee for a combined spirits, beer, and wine is one thousand dollars.